

## NAME BADGE REQUEST

Enter your preferred information for a name badge as indicated below. Note maximum number of characters per line, which includes spaces and punctuation marks.

Start typing in the three fields below and your cursor will advance to the next box as you type; no tabbing is required.

Enter your title (MAXIMUM <u>32</u> CHARACTERS; abbreviate to fit as needed):

Type your first and last name; credentials may be added, if desired (MAXIMUM 24 CHARACTERS; abbreviate to fit as needed):

,		,		
Enter your departme	ent <b>(MAXIMUM <u>32</u> CHARACTERS; a</b> l	obreviate to fit as needed):		
Deliver name badge Campus:			Extension:	
-	ALS ARE COMPLETED BY THE SU			ES,
	form to Marketing and Public Relations, C	•		,
Required Approval S	Signatures:			
		Supe	rvisor	
		Vice	President	
		Huer	nan Resources	

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MPR13-MKPR www.CF.edu 352-873-5800 Revised 9/14/2016 Page 1 of 1