

Spring 2023 Full Semester Syllabus

Spring C (Jan. 9-May 4)

I. Course Information

Course Title: Freshman Composition Skills II
Course No. and Section: ENC1102 | Section 04
Instructor Name: Zackery Cote
Credit Hours: 3.0
Course Location: Building 2 Room 210

Meeting Dates: Monday and Wednesday
Office Location: Building 2 Room 220B
Office Hours: MW: 3:30 – 4:45 | TH: 2:00 - 3:15 |
F: 9:30 – 12:15 PM
Telephone No: Ext. 1284
Email: cotez@cf.edu

Extended Emergency Closure

“For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our [website](#) (CF.edu).”

II. Course Description

This course builds upon the compositional skills (including grammar and rhetoric) introduced in ENC 1101 in writing expository and argumentative essays. Editing and revising techniques and MLA format are emphasized. However, the bulk of this course is an introduction to the basic concepts used in reading and thinking critically about primary texts and learning to analyze a given text for meaning. Gordon Rule applies.

Mission Statement

When it comes to teaching philosophy, explaining why something is relevant is very important to me. Unfortunately, being able to reach a critical consensus on the meanings behind *Frankenstein* is not particularly important for many career fields. Still, being able to read beyond words and text and interpret or deduce hidden meanings is extremely important for communication and socializing in the workplace.

I do not expect you to discover a newfound love of reading and writing (though such behavior is certainly encouraged). What I do expect is for every student to contribute to class discussions on given texts, offering opinions and insights **even if you fear that you might be wrong**. The beauty of literature as art is that nearly every opinion is valid.

Required Text: *Arguing About Literature: A Guide and Reader, 3rd Edition*
Author: John Schilb and John Clifford

ISBN No.: 978-1-319-21592-7
Required Materials: Paper and Pencil | Word Processor

III. Student Learning Outcomes/Course Objectives

To succeed in this course, you must demonstrate several competencies; specifically, you will continue to develop a complex essay structure

- by writing 6,000 words within the course
- by recognizing, identifying, and evaluating reliable, academic sources
- by expanding research methods established in ENC 1101
- by avoiding plagiarism through use of in-text citations and a works cited page
- by analyzing and practicing argumentation

Will write a documented argumentation research essay of a minimum of 1,500 words

- by developing a research topic

- by submitting a research proposal
- by applying MLA style documentation
- by producing a works cited page of at least three sources

Will understand and practice analytical interpretation of diverse sources

- by responding to a variety of texts
- by identifying logical appeals and logical fallacies

Will avoid plagiarism

Because this is a Gordon Rule Course, certain special requirements must be met in order to satisfy SBE 6A-10.30. Most importantly, students must write a minimum of 6,000 words throughout the course and achieve a grade of C or better in order to receive credit.

IV. Assessment

Final average will encompass a variety of different categories:

- Annotations (15%): This will be the majority of your homework, designed to prove that you read the assigned material and demonstrate your ability to analyze. I will be looking to see that you read the material, absorbed it, and came to a critical consensus of your opinion on the subject.
- In-Class Content (15%): In-Class content grades will come in the form of quizzes and group activities.
- Essays (55%): **Two** out-of-class essays, **two** in-class essays (handwritten), and the Research Paper.
- Final Exam (15%): In-class essay (handwritten).

Grading scale:

- A: 90 – 100
- B: 80 – 89
- **C: 70 – 79**
- D: 60 – 69
- F: 59 or less

Make-up policy: I understand that emergencies arise, which is why I allow a one class grace period for every assignment. **For each class period after the first that you do not turn in an assignment, I will remove a full letter grade from the essay.** Of course, this does not include extreme, extenuating circumstances (such as those that are medical in nature, i.e. car accidents, birth of child, etc.) with documented and verifiable proof. For such circumstances, please let me know as soon as possible about the issue, and we will establish a due date.

Attendance and Punctuality:

Regular classroom attendance is expected at CF. I am required to keep attendance records, but you are not required to attend class. Failure to attend class will not have a direct negative impact on your grade in any way. However, I can say from experience that there is a strong correlation between regular attendance and good grades.

Tardiness indicates a lack of commitment to the course and a lack of respect for your classmates and instructor. More importantly, quizzes will be administered at the beginning of class, and tardiness may result in missing questions or missing the quiz entirely. **I will not start quizzes over to accommodate tardy individuals.**

COVID-19: CF does not have a mask mandate, and students are not required to social distance. Students are encouraged to take any precautions they feel are necessary to ensure their own safety and the safety of those around them. Please do not come to class if you are feeling sick or displaying symptoms of illness; any students who wish to wear a mask are welcome to do so. Students who come to class with signs of illness may be asked to leave the classroom. Please visit <https://www.cf.edu/about-cf/news/2021/covid-19-updates/> for more information.

V. College Policies

Academic Integrity – Academic dishonesty (such as plagiarism or cheating) will not be tolerated and may result in disciplinary action under the Code of Student Conduct. Cases of academic dishonesty will be referred to a mandatory, two-hour Academic Integrity Seminar, which includes a fee (see *Student Handbook*). Failure to attend the Academic Integrity Seminar will result in the assignment of a final course grade of “FF” on the student’s transcript, denoting course failure due to a violation of the college’s Academic Integrity policy.

Disability Services for Students with Disabilities – To ensure students have equal access to educational opportunities here at the College of Central Florida, students with medical, sensory, physical, psychological, and/or cognitive disability are encouraged to register with the Office of Disability Services and request an application. If eligible, Disability Services will help facilitate approved accommodations for you. *Please do this as soon as possible, to ensure that such accommodations are implemented in a timely fashion for your academic success.* The Office of Disability Services is located in Building 5-204, on the Ocala Campus. For more information visit the Disability Services webpage at CF.edu/Access or call 352-873-5843 for further information.

Professional counseling services are available for all college students who are experiencing anxiety, depression, PTSD, stress; basically all psychological issues that could affect their school, job, relationships, or their home lives. Services are provided by Florida licensed mental health clinicians. This confidential resource is for all college students who want to achieve their endeavors. The Counseling Department is located in building 5, office 205B or office 205F. For more information about Counseling, you may call 352-854-2322 Ext. 1760 or Ext. 1286 or Ext. 1580.

Attendance Policy – Regular, punctual class attendance is the responsibility of every student who enrolls at the College of Central Florida; therefore, the institution is committed to enforcing the attendance policy in an effort to assist students in achieving their educational objectives. The documentation of student absences will begin the first day of class, regardless of when the student registers. When a student has a legitimate reason for being absent, the instructor has the option of permitting the student to make up work missed and may require an explanation for the absence. The college reserves the right to evaluate individual cases of nonattendance. See *Student Handbook*, Policy Manual and Administrative Procedures.

Equal Access/Equal Opportunity – College of Central Florida does not discriminate against any person on the basis of race, color, ethnicity, religion, gender, age, marital status, national origin, genetic information or

disability status in its programs, activities and employment. For inquiries regarding nondiscrimination policies, contact the Equity Officer, 3001 S.W. College Road, Building 40, Room 306A, 352-854-2322, ext. 1437, or equity@cf.edu.

Classroom Decorum – Disruptive behavior will not be tolerated. Disruptive students will be asked to leave the classroom. Continuous disruptive behavior will result in withdrawal from the course and disciplinary action under the Code of Student Conduct (see *Student Handbook*).

Withdrawal – If you want to withdraw from this class, you must fill out the necessary forms and have them signed by the appropriate parties. If you just stop coming to class after the posted drop date, you may receive the grade of F.

- Add/Drop period: January 11
- Drop only: January 13
- Last date for a refund: January 13
- Last day to Withdraw: March 31

Students should be alerted to the following:

- (1) Withdrawals do not count in the CF GPA, but may not be viewed favorably at the university level.
- (2) Withdrawals may negatively impact a student's financial aid eligibility.
- (3) A withdrawal counts as an attempt under the forgiveness/withdrawal policy and the course repeat policy.
- (4) There are increased costs to take the course on the third attempt (full cost of tuition, same as out-of-state rate).
- (5) There may be a reason a withdrawal request may be denied.

VI. CF Student Assistance Program

The CF Student Assistance Program (SAP) is a confidential resource for assisting students who may have personal problems which could affect their school, work, or home lives. SAP provides early intervention and professional assessment and counseling to best meet the needs of the student. Services are free to all active CF students. The SAP is managed by BAY CARE LIFE MANAGEMENT, a health management organization. A student may call a toll free helpline during regular business hours Monday through Friday from 8:30 a.m.-5 p.m. For crisis situations after hours, on weekends, or holidays a student may call the same number and the therapist on duty will be paged and will promptly respond to the call. For services a student may call the following toll free number: 1-800-878-5470. CF also has a counseling office where students may receive free confidential professional counseling by State licensed clinicians. For more information you may call 352-854-2322 ext. 1760 or visit the counseling office at the Bryant Student Union, room 204B, or email ballardm@cf.edu.

VII. Additional College Resources and Information

- **Early Support Program (ESP):** The College of Central Florida is committed to helping you succeed and achieve your academic, personal and career goals. One of the ways we can accomplish this goal with you is through an Early Support Program. Our philosophy, based on extensive research and practice, is that when students are connected early to resources and support systems on campus they are more likely to stay in classes, perform better in those classes, and complete their path more quickly. Therefore, you may be contacted by your First Year Success Specialist, program Advisor and/or other resources on our campus if there is a time during the semester I feel it would be beneficial to your continued success. I

am always your first point of contact for any concerns that affect your success or with course content, so I encourage you to come to me to discuss those issues. Also, be assured that I will first communicate any concerns I have with you and will then connect you with the other areas on our campus to help develop a network of support for you.

- This course uses Canvas to post course materials. Go to [MyCF \(mycf.cf.edu/ICS/\)](https://mycf.cf.edu/ICS/), login, click on the Academics tab, and follow the link to Go to Canvas. If you are not familiar with Canvas, you may access a self-tutorial by hovering over the Courses tab in Canvas and clicking on the Getting Started in Canvas course. Additional Canvas tutorials can be found under the help menu in the upper-right corner of your Canvas page. If you have any questions or encounter any problems logging on to Canvas or within the system, contact the Distance Learning Help Desk Monday through Friday, 8 a.m.-4:30 p.m. (fall and spring hours), or Monday through Thursday, 7:30 a.m.-5:30 p.m. (summer hours), at dlhelp@cf.edu or at 352-854-2322, ext. 1317. You may also use the 24/7 Canvas help desk by clicking the Help link in the upper right corner of Canvas.
- Library Resources: The CF Libraries are here to help with your research and information needs. Search the library catalog (library.cf.edu), or contact the Ocala campus library (library@cf.edu, 352-854-2322 x1345) or the Citrus campus library (citruslb@cf.edu, 352-249-1205) with questions. Learn more about research help, online and database searching, and citing your sources by visiting the [CF Virtual Library \(cf.libguides.com\)](https://cf.libguides.com) or by visiting the Ocala library (Building 3) or Citrus library (Building C2, Room 202) for one-on-one help. Course reserves: Course textbooks and/or supplemental course material may be on reserve at the Library. Please call to inquire. If the item you are looking for is not on reserve, ask your instructor if they are able to place a copy on reserve.

VIII. PRIORITY REGISTRATION DATES

WHEN SHOULD I REGISTER FOR THE NEXT SEMESTER?

- Registration is conducted by a process called **Priority Registration**. Those students who have earned hours may register ahead of those who have not earned hours or who have less earned hours.
- This process provides opportunities for those students who are closer to graduation to enroll in classes before students with fewer numbers of earned credit hours. This ensures that students have an opportunity to register for the courses they need to be able to graduate on time before the courses are filled.
- The enrollment process for the next semester begins **EARLY** in the current semester. It is important that you know your priority registration date and have your course choices planned out prior to that date.
- Priority registration is also available to those students made eligible through the Disability Services office.

If you are unsure of what courses to enroll in or how to use the online registration system, it is highly recommended that you schedule an appointment with your academic advisor EARLY in the current semester.

It is important that you register for the upcoming semester courses as soon as your **Priority Registration** date opens in order to get the CORRECT courses & scheduled times that you will need for your degree and major.

IX. CLASS SCHEDULE

Below you will find the anticipated class schedule. I will stick to this schedule as closely as possible, but there is always the chance that unforeseen circumstances will require alterations. It is recommended that students check Canvas every week for updates or announcements to possible schedule changes.

Week	Course Content
Week 1	Introduction to Course Review of ENC 1101 Concepts Assignments: Read Chapters 1 and 2, “What is Argument” and “Writing Effective Arguments”
Week 2	COLLEGE CLOSED – MLK DAY Argument: What is it and how does it work? Assignments: Read Chapter 4, “The Reading Process” and “Rocket Night”
Week 3	Reading: More than words on the page Discuss “Rocket Night” Assignments: Read Chapter 3, “How Do You Argue About Literature?”
Week 4	Argument AND Reading: How are they related? “My Papa’s Waltz” and other poems Assignments: None
Week 5	MLA Format Review Assignments: Read and critically analyze “The Lottery”
Week 6	Freedom and Confinement: Discuss “The Lottery” Assignments: Draft an essay in response to “The Lottery”
Week 7	Introduction to Research Essay Assignment Information Literacy Assignments: Read and critically analyze “Liar!”
Week 8	Ethos and Honesty: Discuss “Liar!” Assignments: Draft an essay in response to themes from “Liar!”
Week 9	Works Cited Pages: What are they and how do they work? Assignments: Read and critically analyze “A&P”
Week 10	COLLEGE CLOSED FOR SPRING BREAK
Week 11	Love: Discuss “A&P” Timed Essay Assignment Assignments: Begin work on Research Essay
Week 12	Research Essay Office Hours Assignments: Work on Research Essay
Week 13	Research Essay Office Hours Assignments: Work on Research Essay
Week 14	Research Essay Office Hours Assignments: Submit Research Essay Read and critically analyze “The Rich Brother”
Week 15	Families: Discuss “The Rich Brother” Timed Essay Assignment
Week 16	FINAL EXAM

