

## PAYROLL DIRECT DEPOSIT AUTHORIZATION

Check one:	INITIAL SET UP	CHANGE
O110011		

## **INSTRUCTIONS:**

Complete all sections. Be certain to sign and attach the necessary documents (either a voided check or a letter from your financial institution that has both the routing and account numbers listed).

EMPLOYEE INF	ORMATION	,	
Name:			
CF ID No.:	First	Middle (complete)	Jr., etc.
ACCOUNT #1			
Bank Name:	Check if this is a change.		
Routing No.:	Account No.	: Check if this is a change.	
Type (check one):	Checking Savings Dollar Amount of	r Percent:	hange.
ACCOUNT #2			
Bank Name:	_		
Routing No.:	Check if this is a change.  Account No.  Check if this is a change.	: Check if this is a change.	
Type (check one):	Checking Savings Dollar Amount of	r Percent:	hange.
AUTHORIZATIO	)N		
form is processed may system. I further unde and present a valid ph	sfer my pay electronically into my account(s) as indicated to be in the form of a physical check that will be mailed to restand that all changes require that I appear in person at too identification card as verification of my identity. This ds are deposited into the accounts I have authorized.	the address on file in the college' the Payroll Office in Founder's H	s personnel all (Building 1)
Signature		Date (MM/DD/YY	Y)
	Attach a voided check or bank docu  John Jones 124 Main Street 124 Main Street 125 Main Street 125 Main Street 125 Main Street 126 Main Street 126 Main Street 127 Main Street 127 Main Street 128 Main Street 128 Main Street 129 Main Street 129 Main Street 120 Main Street 120 Main Street 120 Main Street 121 Main Street 121 Main Street 122 Main Street 123 Main Street 124 Main Street 125 Main Street 126 Main Street 127 Main Street 127 Main Street 128 Main Street 128 Main Street 129 Main Street 129 Main Street 129 Main Street 129 Main Street 120 Main Street	oment.	
Office Use Only Type of ID: Verified by:	Last 6 Digits:	Expiration Date:  Date:	

College of Central Florida offers equal access and opportunity in employment, admissions and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, gender, pregnancy, age, marital status, national origin, genetic information, sexual orientation, gender identity, veteran status or disability status in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of gender and violates this policy statement, the college will not tolerate such conduct. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Dr. Mary Ann Begley, Title IX Coordinator/Equity Officer, Ocala Campus, Building 3, Room 117H, Ocala, FL 34474, 352-291-4410, or Equity@cf.edu.