



ASSOCIATE DEGREE NURSING PROGRAMS  
GENERAL PROCEDURES FOR  
TRANSFER STUDENTS

Students transferring from other nursing programs must complete at least 25 percent of the degree credit hours at College of Central Florida and attend CF the semester of graduation.

**It is highly recommended that students complete the first steps before starting the admissions process for the college:**

1. Applicants for transfer must provide a letter from the dean or director of their prior nursing school stating that they left in good standing and would be readmitted at that institution if they reapplied. The letter must come directly from the dean/director's email and sent to [healthsciences@cf.edu](mailto:healthsciences@cf.edu).
2. Applicants for transfer must complete the general admission process for CF at [www.cf.edu/apply](http://www.cf.edu/apply).
3. Applicants for transfer who have completed nursing courses at another institution must submit their official high school and college transcripts to CF's Admission Office.
4. Once officially admitted to CF, students need to schedule an appointment with the Health Sciences academic advisor to verify completion of nursing-related prerequisite courses.
5. Applicants for transfer must submit a catalog or syllabus with **detailed** course descriptions to the Nursing Office. The proper committee will determine if the courses are compatible with CF's nursing program courses. Applicant must meet with one of the nursing instructors to review the syllabi and course description of completed nursing curriculum to determine placement in the program.

Once the student has satisfied the above items and there is space availability\*, the student will be invited to complete the following before the first day of the semester:

6. Take a dosage calculation test and pass with 75 percent.
7. Complete a satisfactory demonstration of nursing skills.

*\* Priority is first given to previous CF nursing students returning to the program.*

The following is required of all nursing students at CF:

8. An up-to-date physical examination performed by an MD or ARNP.
9. An up-to-date immunization record.
10. A copy of a current CPR card (American Heart Association BLS for Health Care Provider is the only card accepted by the program).
11. Cleared criminal background check.
12. Cleared 10-panel drug screen.

**Any person with a history of a felony offense may not be eligible for admittance to a CF Health Sciences program.**

For further admission information contact:

College of Central Florida  
3001 S.W. College Road  
Ocala, FL 34474-4415  
352-854-2322, ext. 1655  
[healthsciences@cf.edu](mailto:healthsciences@cf.edu)